

**WILBURTON PUBLIC WORKS AUTHORITY
DECEMBER 11, 2025**

The Wilburton Public Works Authority (PWA) convened in a regular scheduled meeting held December 11, 2025 at 5:55 p.m. in the Council Chambers of the Wilburton City Hall with Mayor Mayes presiding.

Upon roll call the following Trustees answered present: Littlejohn, Haynes, Cocke, Mayes, Kendall, Goad. Absent-NONE

Upon roll call the Trustees and Chairman cast the following votes:

Littlejohn	Yes	Goad	Yes
Haynes	Yes	Kendall	Yes
Cocke	Yes	Mayes	Yes

1. DISCUSS AND TAKE ACTIONS TO APPROVE CONSENT AGENDA

- a. Regular Meeting held on November 13, 2025.
- b. Payment of November Invoices.
- c. Employee payroll through January 08, 2026

Motion by HAYNES and seconded KENDALL to approve consent agenda.

Upon roll call the Trustees and Chairman cast the following votes:

Littlejohn	Yes	Goad	Yes
Haynes	Yes	Kendall	Yes
Cocke	Yes	Mayes	Yes

Motion Carries

2. RESOLUTION 25-04 WILBURTON PUBLIC WORKS AUTHORITY HOLIDAY SCHEDULE FOR 2026

Discuss and take action to approve Public Works Authority Holiday schedule for 2026.

Motion by COCKE and seconded GOAD to approve consent agenda.

Upon roll call the Trustees and Chairman cast the following votes:

Littlejohn	Yes	Goad	Yes
Haynes	Yes	Kendall	Yes
Cocke	Yes	Mayes	Yes

Motion Carries

3. RESOLUTION 25-05 WILBURTON PUBLIC WORKS AUTHORITY BOARD MEETINGS FOR 2026

Discuss and take action to approve the Public Works Authority Board Meetings for 2026.

Motion by GOAD and seconded COCKE to approve consent agenda.

Upon roll call the Trustees and Chairman cast the following votes:

DECEMBER 11, 2025 Meeting

Littlejohn	Yes	Goad	Yes
Haynes	Yes	Kendall	Yes
Cocke	Yes	Mayes	Yes

Motion Carries

4. CONTRACTOR'S PAY ESTIMATE NO. 5 TO CIRCLE B UNDERGROUND DISBURSEMENT # 8 IN THE AMOUNT OF \$41,478.32 Review and approve Pay Application #5 and closeout documents for the ARPA Wastewater System Improvements Project.

Motion by HAYNES and seconded COCKE to approve consent agenda.

Upon roll call the Trustees and Chairman cast the following votes:

Littlejohn	Yes	Goad	Yes
Haynes	Yes	Kendall	Yes
Cocke	Yes	Mayes	Yes

Motion Carries

5. ARPA WASTEWATER SYSTEM IMPROVEMENTS PROJECT COMPLETE
Discuss and take action to approve ARPA Wastewater System Improvements Project as complete.

Motion by LITTLEJOHN and seconded GOAD to approve consent agenda.

Upon roll call the Trustees and Chairman cast the following votes:

Littlejohn	Yes	Goad	Yes
Haynes	Yes	Kendall	Yes
Cocke	Yes	Mayes	Yes

Motion Carries

6. CWSRF DISBURSEMENT REQUEST # 3 IN THE AMOUNT OF \$85,000.00 TO FOR BLOWER AT WWTP
Discuss and take action to approve pay request # 3 from CWSRF Loan

Motion by LITTLEJOHN and seconded COCKE to approve consent agenda.

Upon roll call the Trustees and Chairman cast the following votes:

Littlejohn	Yes	Goad	Yes
Haynes	Yes	Kendall	Yes
Cocke	Yes	Mayes	Yes

Motion Carries

7. 2026 RENEWAL OF PROPERTY INSURANCE PAYMENT TO OMAG IN THE AMOUNT OF \$52,968.00
Discuss and take action to approve property insurance renewal for 2026 in the amount of \$52,968.00.
Motion by HAYNES and seconded COCKE to approve consent agenda.

Upon roll call the Trustees and Chairman cast the following votes:

Littlejohn	Yes	Goad	Yes
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Haynes
Cocke

Yes
Yes

Kendall
Mayes

Yes
Yes

Motion Carries

8. PWA DIRECTOR REPORT
Discussion only

9. NEW BUSINESS
NONE.

10. ADJOURN

Motion by LITTLEJOHN and seconded COCKE to Adjourn.

Upon roll call, the Trustees and Vice Chairman cast the following votes:

Littlejohn Yes
Haynes Yes
Cocke Yes

Goad Yes
Kendall Yes
Mayes Yes

Motion Carries.

Allen Littlejohn-----Ward #1

Jayme Goad-----Ward #4

Terry Haynes-----Ward #2

Julie Kendall-----Ward #5

Sarah Jane Cocke-----Ward #3

Loran Mayes-----Chairman

ATTEST:

DaWanna Morris-----PWA Sec/Treas