

WILBURTON PUBLIC WORKS AUTHORITY
May 08, 2025

The Wilburton Public Works Authority (PWA) convened in a regular scheduled meeting held May 08, 2025 at 6:15 p.m. in the Council Chambers of the Wilburton City Hall with Mayor Mayes presiding. Upon roll call the following Trustees answered present: Littlejohn, Haynes, Cocke, Mayes, Kendall, Goad. Absent None.

Upon roll call the Trustees and Chairman cast the following votes:

Littlejohn	Yes	Goad	Yes
Haynes	Yes	Kendall	Yes
Cocke	Yes	Mayes	Yes

1. DISCUSS AND TAKE ACTIONS TO APPROVE CONSENT AGENDA

- a. Regular Meeting held on April 10,2025.
- b. Payment of April Invoices.
- c. Employee payroll through June 12, 2025.

Motion by HAYNES and seconded Goad to approve consent agenda.

Upon roll call the Trustees and Chairman cast the following votes:

Littlejohn	Yes	Goad	Yes
Haynes	Yes	Kendall	Yes
Cocke	Yes	Mayes	Yes

Motion Carries

2. ARPA WASTEWATER PAY APPLICATION 2 IN THE AMOUNT OF \$127,281.00.00 TO CIRCLE B CONSTRUCTION AND IT IS PAY REQUEST TO OWRB #3 ATTACHED.

Motion by GOAD and seconded KENDALL to approve pay application #2 to Circle B Construction in the amount of \$ 127,281.00.

Upon roll call the Trustees and Chairman cast the following votes:

Littlejohn	Yes	Goad	Yes
Haynes	Yes	Kendall	Yes
Cocke	Yes	Mayes	Yes

Motion Carries

3. ARPA SEWER SYSTEMS IMPROVEMENTS Invoice No. WI-23-01-04 to INFRASTRUCTURE SOLUTIONS GROUP IN THE AMOUNT OF \$18,656.00 PAY REQUEST TO OWRB # 4 ATTACHED.

Motion by LITTLEJOHN and seconded COCKE to approve Invoice WI-23-01-04 to Infrastructure Solutions Group in the amount of \$18,656.00.

Upon roll call the Trustees and Chairman cast the following votes:

Littlejohn	Yes	Goad	Yes
Haynes	Yes	Kendall	Yes
Cocke	Yes	Mayes	Yes

Motion Carries

4. PURCHASE OF BLOWER MOTOR AND ALIGNMENT AND START UP BY COGENT BLOWER IN THE AMOUNT OF \$71,812.81 FOR THE WASTEWATER TREATMENT PLANT.

Motion by LITTLEJOHN and seconded GOAD to approve payment to Automatic Engineering in the amount of \$71, 812.81.

Upon roll call the Trustees and Chairman cast the following votes:

Littlejohn	Yes	Goad	Yes
Haynes	Yes	Kendall	Yes
Cocke	Yes	Mayes	Yes

Motion Carries

5. 2024-2025 AUDIT REPORT

Motion by HAYNES and seconded KENDALL to approve 2024-2025 Audit report from Arledge and Associates.

Upon roll call the Trustees and Chairman cast the following votes:

Littlejohn	Yes	Goad	Yes
Haynes	Yes	Kendall	Yes
Cocke	Yes	Mayes	Yes

Motion Carries

6. Renewal of City of Wilburton Employee Handbook and Policies.

Motion by LITTLEJOHN and seconded COCKE to TABLE renewal of City of Wilburton Handbook and Policies.

Upon roll call the Trustees and Chairman cast the following votes:

Littlejohn	Yes	Goad	Yes
Haynes	Yes	Kendall	Yes
Cocke	Yes	Mayes	Yes

Motion Carries

7. PWA DIRECTOR REPORT
Discussion only

8. NEW BUSINESS
NONE.

9. ADJOURN

Motion by LITTLEJOHN and seconded GOAD to Adjourn.

Upon roll call, the Trustees and Vice Chairman cast the following votes:

Littlejohn	Yes	Goad	Yes
Haynes	Yes	Kendall	Yes
Cocke	Yes	Mayes	Yes

Motion Carries.

Allen Littlejohn-----Ward #1

Jayme Goad-----Ward #4

Terry Haynes-----Ward #2

Julie Kendall-----Ward #5

Sarah Jane Cocke-----Ward #3

Loran Mayes-----Chairman

ATTEST:

DaWanna Morris-----PWA Sec/Treas