

CITY OF WILBURTON
REGULAR SCHEDULED MEETING
January 10, 2019

Public Notice posted January 9, 2019, 9:00a.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled** Meeting held on the **10th day of January, 2019 at 5:40p.m.** in the Wilburton City Hall Council chambers. Mayor Stephen Brinlee presiding. Mayor Brinlee welcomed to the City Council newly contracted City Attorney Richard Lerblance. Mayor Brinlee requested the Roll Call.

ROLL CALL:

City Clerk Blankenship conducted the roll call with members responding:

LITTLEJOHN	PRESENT	MINGS	ABSENT
HAYNES	PRESENT	KENDALL	PRESENT
SIMS	ABSENT		

CITIZEN COMMENTS:

There was no comment.

1. **DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF DECEMBER 13, 2018.**
2. **DISCUSS AND TAKE ACTION TO APPROVE DECEMBER 2018 CLAIMS FOR PAYMENT.**
3. **DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF PAYROLLS JANUARY 11 THROUGH FEBRUARY 14, 2019.**

MOTION BY HAYNES, SECOND BY LITTLEJOHN, TO COMBINE AND APPROVE ITEMS #1, #2, AND #3 ON THE AGENDA.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Absent		

4. **DISCUSS AND TAKE ACTION TO APPROVE \$171,671.40 BID FROM KATCOM, INC. FOR PROJECT #W1-15-01, SCHOOL SIDEWALK IMPROVEMENT, CONTINGENT ON ODOT APPROVAL.** Dale Burke and Crysta Watson, Infrastructure Solutions Group, LLC, distributed background information on December bid procedure, bid submission and bid selection for the Oklahoma Department of Transportation (ODOT) Safe Routes To School (SRTS) project. She stated the bid does not contain any contingency funds.

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO APPROVE \$171,671.40 BID FROM KATCOM, INC. FOR PROJECT #W1-15-01, SCHOOL SIDEWALK IMPROVEMENT, CONTINGENT ON ODOT APPROVAL TAKING CITY'S PORTION OF COSTS FROM THE GENERAL FUND.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Absent		

- 5 **DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION 19-1231, NOTICE OF ELECTION.** Mayor Brinlee stated the offices up for election are the Mayor, Chief of Police, and Council men/women for Wards 1, 3, and 5. Filing period is 8:00am, Monday, February 4th, through 5:00pm, Wednesday, February 6th, with the general election scheduled April 2nd.

MOTION BY HAYNES, SECOND BY KENDALL, TO APPROVE RESOLUTION 19-1231, NOTICE OF ELECTION.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Absent		

6 DISCUSS AND TAKE ACTION TO DECLARE SURPLUS WILBURTON POLICE DEPARTMENT (WPD) VEHICLE 2007 FORD CROWN VICTORIA, VIN 2FAFP71W37X152728.
WPD CH Bias stated the vehicle has not run for a while and was replaced with last purchase of new vehicles for the WPD.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO DECLARE SURPLUS WPD VEHICLE 2007 FORD CROWN VICTORIA, VIN 2FAFP71W37X152728.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Absent		

7. DISCUSS AND TAKE ACTION TO APPROVE DONATION TO EASTERN OKLAHOMA STATE COLLEGE (EOSC) OF 2007 FORD CROWN VICTORIA, VIN 2FAFP71W37X152728. Mayor Brinlee stated the vehicle will be donated as is. EOSC has the mechanics to repair to running condition and needs a vehicle for their campus security/police department. City Attorney Lerblance stated the City cannot donate, must take some compensation, “fair market value”. It was determined \$100 would be the fair market value.

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO SELL TO EOSC FOR \$100 THE 2007 FORD CROWN VICTORIA, VIN 2FAFP1W37X152728.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Absent		

8. DISCUSS AND TAKE ACTION TO APPROVE APPOINTMENT OF TOYE MASSEY TO E911 BOARD. Mayor Brinlee stated Cody Woods has resigned from the E911 Board and Ms. Massey has agreed to accept the appointment and fill the vacancy on the Board.

MOTION BY HAYNES, SECOND BY KENDALL, TO APPOINT TOYE MASSEY TO E911 BOARD.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Absent		

9. DISCUSS AND TAKE ACTION TO APPROVE PURCHASE OF LOT ADJACENT TO THE WILBURTON HOUSING AUTHORITY (WHA) FOR \$16,000 FROM LATIMER STATE BANK. Mayor Brinlee stated the purchase of this property would enable WHA to build more homes meeting a great need for more affordable housing in Wilburton. The lot is in foreclosure so this is a good time to purchase. “It would be a wise investment for the City.” Councilman Haynes stated the ½ to ¾ acre lot on Ash Street has a dilapidated house on it but remainder is just vegetation. Councilman Littlejohn asked who has the abstract and stated it must be reviewed before making a decision to purchase. Mayor Brinlee stated he believed Ms. Wagner, President of Latimer State Bank, has the abstract. He volunteered to call her to gain access to the abstract for the Council’s review prior to making any decision.

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO TABLE THE ACTION UNTIL MORE INFORMATION TO REVIEW IS AVAILABLE.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Absent		

10. DISCUSS AND TAKE ACTION TO APPROVE PAYMENT NOT TO EXCEED (NTE) \$10,000 FOR PURCHASE ORDER (PO) 19-426 FOR ANNUAL SAFETY INSPECTIONS AND MAINTENANCE OF WILBURTON FIRE DEPARTMENT (WFD) TRUCKS TO MEET ISO REQUIREMENTS.

Ch Donoley stated the precise cost won't be known until the actual inspections and subsequent maintenance of all trucks and apparatus. The hoses and gages need replacement on several vehicles. Last year the cost was approximately \$6,000. He has added 2 pumpers since then, so anticipates between \$6,000 and \$8,000 for cost. The inspections are required annually by ISO. A good equipment inspection is reflected on the City's ISO rating which affects citizens' insurance rates. He has funds available.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO APPROVE NTE \$10,000 FOR PO19-426 FOR ANNUAL SAFETY INSPECTIONS AND MAINTENANCE OF WFD TRUCKS TO MEET ISO REQUIREMENTS.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Absent		

11. NEW BUSINESS.

There was no New Business.

12. ADJOURN:

MOTION BY HAYNES, SECOND BY KENDALL, TO ADJOURN AT 6:02pm.

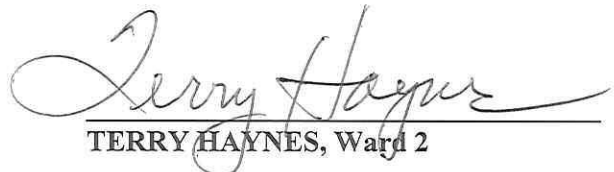
Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Absent		


CINDEE BLANKENSHIP, City Clerk


STEPHEN BRINLEE, Mayor


ALLEN LITTLEJOHN, Ward 1


TERRY HAYNES, Ward 2

//ABSENT//

DOUG SIMS, Ward 3

//ABSENT//

MAE MINGS, Ward 4


JULIA KENDALL, Ward 5