CITY OF WILBURTON

SPECIAL SCHEDULED MEETING

June 25, 2020

Public Notice posted June 23, 2020, 3:00p.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Special Scheduled** Meeting held on the **25th day of June, 2020** at **5:30p.m.** via ZOOM due to the COVID-19 Pandemic restrictions and regulations with Mayor Stephen Brinlee, presiding. The Roll Call was conducted with the following results.

ROLL CALL:

PWA Secretary DeDe Richardson, sitting in for City Clerk Blankenship, conducted the roll call with members responding:

ATTENDING VIA ZOOM MEETING

STEPHEN BRINLEE ..... MAYOR
ALAN LITTLEJOHN ..... WARD 1
TERRY HAYNES ..... WARD 2
DOUG SIMS ..... WARD 3
MAE MINGS ..... WARD 4
JULIA KENDAL ..... WARD 5
RICHARD LERBLANCE ..... CITY ATTORNEY
DEDE RICHARDSON ..... PWA SECRETARY

Additional attendees: LaDonna Sinning, Partner, Arledge & Associates; CH Robert Bias, WPD; Asst Police Chief John Ford; and Mark Showell, Editor, Latimer County News Tribune

CITIZEN COMMENTS:

There was no comment.

1. **DISCUSS AND TAKE ACTION TO APPROVE ANNUAL AUDITOR'S REPORTS FOR FY 2018-19.**
LaDonna Sinning, Partner, Arledge & Associates, Presenting via Zoom Meeting

Ms Sinning reviewed the report for the council members, answering all questions. The City budget is looking good financially.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO APPROVE ANNUAL AUDITOR'S REPORTS FOR FY 2018-2019.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

2. **DISCUSS AND TAKE ACTION TO APPROVE AMENDING JUNE 11 MINUTES FOR THE PURCHASE OF TWO 2020 FORD POLICE INTERCEPTOR UTILITY VEHICLES TO CORRECT TOTAL PURCHASE PRICE FROM $88,783 TO $98,130; USDA GRANT PORTION $31,000, CITY'S PORTION $67,130.** Mayor Brinlee stated the June 11 Agenda and Minutes did not accurately reflect the cost of both vehicles as it did not include the additional equipment needed for the Canine Unit.

MOTION BY HAYNES, SECOND BY SIMS, TO APPROVE AMENDING JUNE 11 MINUTES FOR THE PURCHASE OF TWO 2020 FORD POLICE INTERCEPTOR UTILITY VEHICLES TO CORRECT TOTAL PURCHASE PRICE FROM $88,783 TO $98,130; USDA GRANT PORTION $31,000, CITY'S PORTION $67,130.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

3 **DISCUSS AND TAKE ACTION TO APPROVE FINANCING OPTION AND BUDGET AMENDMENT WITH WELCH STATE BANK FOR TWO (2) 2020 FORD POLICE INTERCEPTOR UTILITY VEHICLES: <u>DOWN PAYMENT OPTION AT DELIVERY:</u> SELECTION A. PAY $33,901 WITH 3 ANNUAL PAYMENTS; SELECTION B. PAY $25,892 WITH 4 ANNUAL PAYMENTS; SELECTION C. PAY $21,140 WITH 5 ANNUAL PAYMENTS; OR <u>NO DOWN PAYMENT OPTION</u> WITH SELECTION A. PAY $35,204 WITH 3 ANNUAL PAYMENTS; OR SELECTION B. PAY $27,063 WITH 4 ANNUAL PAYMENTS.**

Each option was reviewed. A discussion followed comparing advantage of each option. Mayor Brinlee stated the funds are available for the City portion of the purchase and reminded council members the USDA Grant will pay $31,000 which has not been factored into the presented options. The receipt of the grant money is a separate issue from the financing of the two vehicles. Mayor Brinlee stated with the purchase of these two vehicles, the WPD will be in great shape.

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO APPROVE DOWN PAYMENT OPTION, SELECTION A. PAY $33,901 WITH 3 ANNUAL PAYMENTS; AND APPROVE BUDGET AMENDMENT.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

3. ADJOURN:

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO ADJOURN AT 5:55pm.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

//ABSENT//

CINDEE BLANKENSHIP, City Clerk

STEPHEN BRINLEE, Mayor

ALLEN LITTLEJOHN, Ward 1

TERRY HAYNES, Ward 2

DOUG SIMS, Ward 3

MAE MINGS, Ward 4

JULIA KENDALL, Ward 5