CITY OF WILBURTON
SPECIAL CITY COUNCIL MEETING MINUTES
JULY 18, 2024, 3:00 P.M
WILBURTON CITY HALL COUNCIL CHAMBERS
300 W MAIN STREET WILBURTON OK 74578

The Wilburton City Council convened in a Special Meeting held on the 18th day of July, 2024 at 3:00pm with Mayor - Loran Mayes presiding. Roll call was then conducted.

***City Clerk Cindee Blankenship conducted roll call with members responding*:**

LITTLEJOHN	**PRESENT**	**COCKE**	**PRESENT**	**KENDALL**	**PRESENT**
HAYNES	**PRESENT**	**GOAD**	**ABSENT**		

CITIZENS COMMENTS: ***There were no sign-ins on the Citizens Comments sign-in sheet.***

1. **Discuss and Take Action to Approve Invoice #258 to R.L. Sockey Construction, Inc. in the amount of $48,500.00 for interior remodeling, framing labor, and materials in Work Ready Oklahoma Building located at 107 NW 3rd St. Wilburton, OK 74578.**

Mayor Mayes stated this was for the interior framing of the classrooms, conference room and remote offices. Ward 1 – Allen Littlejohn asked about previous bids given to which PWA Director – Mike Elder stated there were a few but most of them backed out after being informed of the completion date for the project and the others were too high within the budget. Ward 2 – Terry Haynes asked if there were any plumbing issues within the building with Mr. Elder responding no, but the central air unit has had some leakage issues but nothing major and is fixable. Looking at billing, the next payments will be for drywall, electrical and painting. Mayor Mayes reminded Council that these costs were added within the rent amount so they will be recouped and then when we get into painting, flooring, etc. these will all be reimbursable cost from Work Ready Oklahoma. Mayor Mayes also informed the Council that the technical side of equipment and things like that will need to be put out for bidding within the coming weeks. City Attorney – Richard Lerblance stated the auditor may need a breakdown of the invoice to which City Clerk – Cindee Blankenship stated she would check with them to make sure.

MOTION BY LITTLEJOHN, SECOND BY KENDALL TO APPROVE INVOICE #258 TO R.L SOCKEY CONSTRUCTION, INC, IN THE AMOUNT OF $48,500.00 FOR INTERIOR REMODELING, FRAMING LABOR, AND MATERIALS IN WORK READY OKLAHOMA BUILDING LOCATED AT NW 3RD ST. WILBURTON, OK 74578.
Upon roll call, members voted as follows:

LITTLEJOHN	**YES**	**COCKE**	**YES**	**KENDALL**	**YES**
HAYNES	**YES**	**GOAD**	**ABSENT**		

2. **Discuss and Take Action to Approve Budget Amendment #1 in the amount of $48,500.00. Use of Beginning Fund Balance – Remodel Building at 107 NW 3rd St. For Work Ready Wilburton Office.**

City Clerk – Cindee Blankenship stated that we would be using fund balance from the General fund to increase the General Government - Capital Outlay expense. Mayor Mayes then explained the reason for this is due to all funds regarding the Work Ready Oklahoma rent and building needs must come in and out of the same account.

MOTION BY HAYNES, SECOND BY COCKE TO APPROVE BUDGET AMENDMENT #1 IN THE AMOUNT OF $48,500.00, USE OF BEGINNING FUND BALANCE-REMODEL BUILDING AT 107 NW 3RD ST, WILBURTON, OK 74578.
Upon roll call, members voted as follows:

LITTLEJOHN	**YES**	**COCKE**	**YES**	**KENDALL**	**YES**
HAYNES	**YES**	**GOAD**	**ABSENT**		

Adjourn.
MOTION BY LITTLEJOHN, SECOND BY COCKE TO ADJOURN AT 3:11 P.M.
Upon roll call, members voted as follows:

LITTLEJOHN	**YES**	**COCKE**	**YES**	**KENDALL YES**
HAYNES	**YES**	**GOAD**	**ABSENT**	

APPROVAL DATE: THURSDAY AUGUST 8TH, 2024

CINDEE BLANKENSHIP, CITY CLERK

LORAN MAYES, MAYOR

ALLEN LITTLEJOHN, WARD 1

TERRY HAYNES, WARD 2

SARA JANE COCKE, WARD

JAYME GOAD, WARD 4

JULIA KENDALL, WARD 5