CITY OF WILBURTON
SPECIAL CITY COUNCIL MEETING MINUTES
AUGUST 14, 2024, 11:00 A.M
WILBURTON CITY HALL COUNCIL CHAMBERS
300 W MAIN STREET WILBURTON OK 74578

The Wilburton City Council convened in a Special Meeting held on the 14th day of August, 2024 at 11:00 am with Mayor - Loran Mayes presiding.

City Clerk – Cindee Blankenship conducted roll call with council members responding:

LITTLEJOHN	PRESENT	COCKE	PRESENT	KENDALL	PRESENT
HAYNES	PRESENT	GOAD	ABSENT		

CITIZENS COMMENTS: *(There were no citizens signed in for comments.)*

Mayors Mayes explained this special meeting has been called to approve Work Ready Oklahoma expenditures. Deadlines are approaching and all agenda items listed are outlined in the first year set up cost and are reimbursable. Ward 2 – Terry Haynes asked how long the reimburse process takes to which Mayor Mayes explained the City of Wilburton files for reimbursement every 30 days.

1. **Discuss and Take Action if needed to Approve National Business Furniture invoice in the amount of $33,712.53 for Work Ready Oklahoma.**

MOTION BY LITTLEJOHN SECOND BY COCKE TO APPROVE NATION BUSINESS FURNITURE INVOICE.
Upon roll call, members voted as follows:

LITTLEJOHN	YES	COCKE	YES	KENDALL	YES
HAYNES	YES	GOAD	ABSENT		

2. **Discuss and Take Action if needed to Approve K-LOG furniture invoice in the amount of $18,724.00 for Work Ready Oklahoma.**

MOTION BY HAYNES SECOND BY KENDALL TO APPROVE K-LOG FURNITURE INVOICE.
Upon roll call, members voted as follows:

LITTLEJOHN	YES	COCKE	YES	KENDALL	YES
HAYNES	YES	GOAD	ABSENT		

3. **Discuss and Take Action if needed to Approve purchase of Staff Computers and Technology from Preferred Office Technologies for Work Ready Oklahoma.**

All items listed will become part of our current inventory and contract with Preferred Office Technologies. The total amount for staff computers and technology is $19,140.00.

MOTION BY COCKE SECOND BY HAYENS TO APPROVE PURCHASE OF STAFF COMPUTERS AND TECHNOLOGY FROM PREFERRED OFFICE TECHNOLOGIES.
Upon roll call, members voted as follows:

LITTLEJOHN	YES	COCKE	YES	KENDALL	YES
HAYNES	YES	GOAD	ABSENT		

4. **Discuss and Take Action if needed to Approve Technology Bid Purchase from Preferred Office Technologies for Work Ready Oklahoma.**

An RFP will all items listed was created and sent out with assistance from a Work Ready Oklahoma TI liaison. Preferred Office Technology was the only company who could meet all RFP requirements and the deadline. The total amount for participant and other technology per the RFP is $172,620.00.

MOTION BY LITTLEJOHN SECOND BY KENDALL TO APPROVE TECHNOLOGY BID PURCHASE FROM PREFERRED OFFICE TECHNOLOGIES.

Upon roll call, members voted as follows:

LITTLEJOHN	**YES**	**COCKE**	**YES**	**KENDALL**	**YES**
HAYNES	**YES**	**GOAD**	**ABSENT**		

5. **Discuss and Take Action if needed to Approve Mission Carpet and Floors Quote in the amount of $22,169.89 – Flooring for Remote Offices, Classroom and Conference Room – Work Ready Oklahoma.**

MOTION BY HAYNES SECOND BY COCKE TO APPROVE MISSION CARPET AND FLOORS QUOTE.
Upon roll call, members voted as follows:

LITTLEJOHN	**YES**	**COCKE**	**YES**	**KENDALL**	**YES**
HAYNES	**YES**	**GOAD**	**ABSENT**		

Mayor Mayes shared with council that there will be a grand opening scheduled for the program within the coming weeks. The first workshop session will begin on September 16th and the Work Ready Oklahoma Team will be scheduling a recruitment event and meeting with community organizations within the next 2 weeks.

Adjourn.
MOTION BY LITTLEJOHN SECOND BY HAYNES TO ADJOURN AT 11:20AM.
Upon roll call, members voted as follows:

LITTLEJOHN	**YES**	**COCKE**	**YES**	**KENDALL**	**YES**
HAYNES	**YES**	**GOAD**	**ABSENT**		

APPROVAL DATE: THURSDAY SEPTEMBER 5TH, 2024.

Cindee Blankenship
CINDEE BLANKENSHIP, CITY CLERK

Loran Mayes
LORAN MAYES, MAYOR

Allen Littlejohn
ALLEN LITTLEJOHN, WARD 1

Terry Haynes
TERRY HAYNES, WARD 2

Sara Jane Cocke
SARA JANE COCKE, WARD 3

JAYME GOAD, WARD 4

Julia Kendall
JULIA KENDALL, WARD 5