CITY OF WILBURTON
REGULAR MEETING MINUTES
JANUARY 7th, 2025 - 5:30 P.M
WILBURTON CITY HALL COUNCIL CHAMBERS
300 W MAIN STREET WILBURTON OK 74578

The Wilburton City Council convened in a Regular Meeting held on the 7th day of January, 2025 at 5:31pm with Mayor - Loran Mayes presiding. Mark Showell – Ministerial Alliance lead the group in prayer along with Mayor Mayes then leading the Pledge of Allegiance.

City Clerk – Cindee Blankenship conducted roll call with council members responding:

LITTLEJOHN	***PRESENT***	**COCKE**	***PRESENT***	**KENDALL**	***PRESENT***
HAYNES	***PRESENT***	**GOAD**	***ABSENT***		

CITIZENS COMMENTS: ***NONE***

1. **Discuss and Take Action to if needed to Approve Consent Agenda:**
   a. **December 2024 Claims for Payment.**
   b. **Payment of Payrolls January 10th – February 12th, 2025.**
   c. **Minutes of Regular City Council Meeting December 12th, 2024.**

MOTION BY LITTLEJOHN SECOND BY COCKE TO APPROVE THE CONSENT AGENDA.
Upon roll call, members voted as follows:

LITTLEJOHN	**YES**	**COCKE**	**YES**	**KENDALL**	**YES**
HAYNES	**YES**	**GOAD**	***ABSENT***		

2. **Discuss and Take Action to Approve Annual Payment to OMAG Municipal Liability Protection Plan for Property in the amount of $26,966.00 effective January 2025 – 2026.**

MOTION HAYNES BY SECOND BY KENDALL TO APPROVE ANNUAL PAYMENT TO OMAG PROTECTION PLAN FOR PROPERTY IN THE AMOUNT OF $26,966.00 effective January 2025 – 2026.
Upon roll call, members voted as follows:

LITTLEJOHN	**YES**	**COCKE**	**YES**	**KENDALL**	**YES**
HAYNES	**YES**	**GOAD**	**ABSENT**		

3. **Discuss and Take Action to Approve Annual Payment to OMAG Municipal Liability Protection Plan for General Liability/Auto Insurance in the amount of $21,864.90 effective January 2025 – 2026.**

Ward 2 Terry Haynes asked due to previous discussion of updates to FLEET management options, could there be adjustments made to this plan upon adoption with Mayor Mayes responding yes, possibly depending on what the City of Wilburton would get rid of and then bring on.

MOTION BY HAYNES SECOND BY LITTLEJOHN TO APPROVE ANNUAL PAYMENT TO OMAG PROTECTION PLAN FOR GENERAL LIABILTY/AUTO INSURANCE IN THE AMOUNT OF $21,864.90 effective January 2025 – 2026.
Upon roll call, members voted as follows:

LITTLEJOHN	**YES**	**COCKE**	**YES**	**KENDALL**	**YES**
HAYNES	**YES**	**GOAD**	**ABSENT**		

Mayor Mayes would like to switch agenda items #5: Discuss and Take Action if needed to Approve Ordinance: 25-1117 Wards and Ward Boundaries to #4 and #4: Discuss and Take Action if needed to Approve Resolution: 25-1283 Notice of Election to #5 to reflect the correct order in which the documents will be filed with the Latimer County Election Board office.

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4. **Discuss and Take Action if needed to Approve Ordinance: 25-1117 Wards and Ward Boundaries.**

MOTION BY LITTLEJOHN SECOND BY HAYNES TO APPROVE ORDINANCE: 25-1117.
Upon roll call, members voted as follows:

LITTLEJOHN	**YES**	**COCKE**	**YES**	**KENDALL**	**YES**
HAYNES	**YES**	**GOAD**	**ABSENT**		

MOTION BY LITTLEJOHN SECOND BY COCKE TO APPROVE EMERGENCY CLAUSE FOR ORDINANCE: 25-1117 WARDS AND WARD BOUNDARY MAP.
Upon roll call, members voted as follows:

LITTLEJOHN	**YES**	**COCKE**	**YES**	**KENDALL**	**YES**
HAYNES	**YES**	**GOAD**	**ABSENT**		

5. **Discuss and Take Action if needed to Approve Resolution: 25-1283 Notice of Election.**

MOTION BY LITTLEJOHN SECOND BY COCKE TO APPROVE RESOLUTION: 25-1283.
Upon roll call, members voted as follows:

LITTLEJOHN	**YES**	**COCKE**	**YES**	**KENDALL**	**YES**
HAYNES	**YES**	**GOAD**	**ABSENT**		

6. **Discuss and Take Action if needed to Approve Contract with Retail Attractions.**

Mayor Mayes explains upon previous discussions with the Economic Development Committee they would like to propose working with the following consultants, Jeff Sieglar – Revitalize or Die, Rickey Hayes and Brent Kisling – Retail Attractions to work toward short-term goals of revitalizing what the city already has and assessing what could be added to the community retail wise.

Mr. Sieglar is a civic pride consultant and founder of the firm Revitalize, or Die which assists communities by providing the tools they needed to be successful and healthy. The committee would like to meet with Mr. Seigler and proceed with a Civic Health Assessment that includes a fee of $250.00. Upon the Civic Assessment the committee would also like to work with Mr. Hayes and Mr. Kisling of Retail Attractions. Retail Attractions provides a wide range of economic development services and would be a representative of the City of Wilburton. Offering three tiers of contract services in addition to project-based and short-term engagements; this allows them to tailor their services to each community's individual needs as they partner with their client cities to achieve their goals through retail development.

MOTION BY LITTLEJOHN SECOND BY COCKE TO APPROVE CONTRACT WITH RETAIL ATTRACTIONS.
Upon roll call, members voted as follows:

LITTLEJOHN	**YES**	**COCKE**	**YES**	**KENDALL**	**YES**
HAYNES	**YES**	**GOAD**	**ABSENT**		

<u>New Business</u>
NONE

<u>Mayor Update</u>
NONE

Adjourn.

MOTION BY HAYNES SECOND BY COCKE TO ADJOURN AT *5:57PM.*
Upon roll call, members voted as follows:

LITTLEJOHN	**YES**	**COCKE**	**YES**	**KENDALL**	**YES**
HAYNES	**YES**	**GOAD**	**ABSENT**		

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APPROVED: THURSDAY FEBRUARY 13, 2025.

Cindee Blankenship
CINDEE BLANKENSHIP, CITY CLERK

Loran Mayes
LORAN MAYES, MAYOR

Allen Littlejohn
ALLEN LITTLEJOHN, WARD 1

Terry Haynes
TERRY HAYNES, WARD 2

Sara Jane Cocke
SARA JANE COCKE, WARD

JAYME GOAD, WARD 4

JULIA KENDALL, WARD 5

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