CITY OF WILBURTON
REGULAR CITY COUNCIL MEETING MINUTES
THURSDAY FEBRUARY 13th, 2025 5:30 P.M
WILBURTON CITY HALL COUNCIL CHAMBERS
300 W MAIN STREET WILBURTON OK 74578

The Wilburton City Council convened in a Regular Meeting held on the 13th day of February, 2025 at 5:30pm with Mayor - Loran Mayes presiding. Pastor Ray Sanders – First Free Will Baptist Church lead the group in prayer along with Mayor Mayes then leading the Pledge of Allegiance.

City Clerk – Cindee Blankenship conducted roll call with council members responding:

LITTLEJOHN	*PRESENT*	COCKE	*PRESENT*	KENDALL	*ABSENT*
HAYNES	*PRESENT*	GOAD	*PRESENT*		

CITIZENS COMMENTS: *NONE*

1. **Discuss and Take Action to Approve Consent Agenda:**
   a. **January 2025 Claims for Payment.**
   b. **Payment of Payrolls February 13th – March 13th, 2025.**

MOTION BY LITTLEJOHN SECOND BY HAYNES TO APPROVE THE CONSENT AGENDA.
Upon roll call, members voted as follows:

LITTLEJOHN	YES	COCKE	YES	KENDALL	ABSENT
HAYNES	YES	GOAD	YES		

2. **Discuss and Take Action to Approve Minutes of Regular City Council Meeting January 7th, 2025.** **Ward 4 – Jayme Goad Absent**

MOTION BY COCKE SECOND BY HAYNES TO APPROVE MINUTES OF REGULAR MEETING JANUARY 7th, 2025.
Upon roll call, members voted as follows:

LITTLEJOHN	YES	COCKE	YES	KENDALL	ABSENT
HAYNES	YES	GOAD	ABSTAIN		

3. **Discuss and Take Action to Approve Minutes of Special City Council Meeting January 16th, 2025.** **Ward 4 – Jayme Goad Absent**

MOTION BY LITTLEJOHN SECOND BY COCKE TO APPROVE MINUTES OF SPECIAL MEETING JANUARY 16th, 2025.
Upon roll call, members voted as follows:

LITTLEJOHN	YES	COCKE	YES	KENDALL	ABSENT
HAYNES	YES	GOAD	ABSTAIN		

4. **Discuss and Take Action if needed to Approve Agreement and Submission of Application to Leadership Oklahoma for Mayor - Loran Mayes.**

Mayor Mayes stated this is a great leadership opportunity for her and the City of Wilburton to apply for and would love to have City Council support and approval due the cost and the organization's itinerary of sessions she will have to travel to attend. The cost if Mayor Mayes is selected will be around $5,000.00 but there is also financial assistance available that she will be applying for as well to help with half of the cost. Mayor Mayes stated that this is a great opportunity to have more leadership representation for Southeast Oklahoma at a State level. City Attorney Richard Lerblance commented that he has met with leaders that are apart of and have went through the program and believes it to be well worth the experience.

MOTION BY COCKE SECOND BY GOAD TO APPROVE AGREEMENT AND SUBMISSION OF APPLICATION TO LEADERSHIP OKLAHOMA.
Upon roll call, members voted as follows:

LITTLEJOHN	YES	COCKE	YES	KENDALL	ABSENT
HAYNES	YES	GOAD	YES		

5. **Discuss and Take Action if needed to Approve Ordinance 25-1118 Municipal Court Tech Fee in the amount of $20.00.**

City Clerk Cindee Blankenship stated the City of Wilburton would like to raise the rate of the Municipal Court Tech Fee from $10.00 to $20.00 due to most other cities increasing theirs to around $25.00. Due to the Emergency clause this change will take place after date of publication.

MOTION BY HAYNES SECOND BY LITTLEJOHN TO APPROVE ORDINANCE 25-1118.
Upon roll call, members voted as follows:

LITTLEJOHN	YES	COCKE	YES	KENDALL	ABSENT
HAYNES	YES	GOAD	YES		

MOTION BY COCKE SECOND BY HAYNES TO APPROVE ORDINANCE 25-1118 EMERGENCY CLAUSE UPON PUBLICATION.
Upon roll call, members voted as follows:

LITTLEJOHN	YES	COCKE	YES	KENDALL	ABSENT
HAYNES	YES	GOAD	YES		

6. **Discuss and Take Action if needed to Approve Ordinance 25-1119 Municipal Court Deferral and Dismissal Fee in the amount of $100.00.**

City Clerk Cindee Blankenship stated the City of Wilburton would like to start charging a Court Deferral and Dismissal Fee in the amount of $100.00 due to additional data keeping. Attorney Richard Lerblance stated this fee can go up to around $500.00 and informed council that it would be up to the discretion of the Judge to order a dismissal with or without cost.

MOTION BY HAYNES SECOND BY GOAD TO APPROVE ORDINANCE 25-1119.
Upon roll call, members voted as follows:

LITTLEJOHN	YES	COCKE	YES	KENDALL	ABSENT
HAYNES	YES	GOAD	YES		

MOTION BY HAYNES SECOND BY COCKE TO APPROVE ORDINANCE 25-1119 EMERGENCY CLAUSE UPON PUBLICATION.
Upon roll call, members voted as follows:

LITTLEJOHN	YES	COCKE	YES	KENDALL	ABSENT
HAYNES	YES	GOAD	YES		

7. **Discuss and Take Action if needed to Approve Quote #34605 Cathey and Associates LLC in the amount of $37,780.48 for replacement of garage doors at Work Ready Oklahoma – Wilburton.**

Mayor Mayes stated this is a reimbursable cost from Work Ready which includes the material, labor, and installation.

MOTION BY LITTLEJOHN SECOND BY COCKE TO APPROVE QUOTE #34605.
Upon roll call, members voted as follows:

LITTLEJOHN	YES	COCKE	YES	KENDALL	ABSENT
HAYNES	YES	GOAD	YES		

New Business
NONE

Mayor Update
NONE

Adjourn.
MOTION BY LITTLEJOHN SECOND BY COCKE TO ADJOURN AT 5:56PM.
Upon roll call, members voted as follows:

LITTLEJOHN	**YES**	**COCKE**	**YES**	**KENDALL**	**ABSENT**
HAYNES	**YES**	**GOAD**	**YES**		

APPROVED: THURSDAY MARCH 13th, 2025.

Cindee Blankenship
CINDEE BLANKENSHIP, CITY CLERK

Loran Mayes
LORAN MAYES, MAYOR

Allen Littlejohn
ALLEN LITTLEJOHN, WARD 1

Terry Haynes
TERRY HAYNES, WARD 2

Sara Jane Cocke
SARA JANE COCKE, WARD

Jayme Goad
JAYME GOAD, WARD 4

JULIA KENDALL, WARD 5